

# St. Matthias' Church Montessori Pre-School

P.O. Box 336  
Summerton, S.C. 29148

## 2024-2025 RE-ENROLLMENT CONTRACT

MUST BE SIGNED AND RETURNED BY June 1, 2024

THE NON-REFUNDABLE ANNUAL ACTIVITY FEE DEPOSIT WILL BE DUE BY MAY 8, 2024.

I hereby re-enroll (NAME OF STUDENT, PLEASE PRINT) \_\_\_\_\_  
and reserve their place in the 2024-2025 class.

I agree to pay the required **\$150.00 Annual Activity Fee Deposit by June 1, 2024**, which is non-refundable unless the Program is cancelled. I agree to pay the required fee in the amount and according to the published schedule. Checks can be made out to St. Matthias' Church.

I understand that I am obligated to pay the Fee and Tuition for the 2024-2025 school year. For the purpose of this contract the school year is defined as the school-billing year, which begins August 5, 2024 and ends May 31, 2025.

Tuition can be paid in full, by semester, or monthly. Tuition is due on the 1st day of the month unless the 1st falls on the weekend or a holiday, then the tuition will be due on the next school day. A late fee of \$5 per day will be added to your account beginning after the 3<sup>rd</sup> of the month\*.

No portion of any Tuition paid or charged will be refunded or waived in case of subsequent absence or withdrawal of above student, except as specifically provided for below.

*Tuition charges and collection will be waived or refunded, if the following conditions are met.*

- 1 The parent or parents with whom the student resides is transferred due to Military or Employment;
- 2 Job relocation is more than 50 miles from the school;
- 3 The student accompanies them or;
- 4 The parent notifies the school of the change in residence on or before July 1.

The first two weeks of pre-school is a probation period for new students to demonstrate the ability to participate as a student in a classroom setting. If the student is not accepted into the program following the probation period, tuition will be applied and refunded as follows:

- 1 Tuition for the two-week probation period will be prorated based on the monthly tuition of \$380.00 with remaining refunded, unless.
- 2 The student's sibling is a Montessori student; then, the remaining tuition will be applied toward that student's remaining tuition, if applicable.

Should legal action be necessary to collect monies owed to St. Matthias Church Montessori Pre-School by me, I agree to pay all costs incurred. **I will be paying my child's tuition in the following manner (please check one):**

- |                          |  |                   |
|--------------------------|--|-------------------|
| <input type="checkbox"/> | <b><u>In Full. Due on September 1, 2024</u></b><br>Pre-School ½ Day (3 – 5 Years Old)  | <b>\$3,150.00</b> |
| <input type="checkbox"/> | <b><u>By the Semester. Due on September 1, 2024 &amp; January 1, 2025</u></b><br>Pre-School ½ Day (3 - 5 Years Old)  | <b>\$1,625.00</b> |
| <input type="checkbox"/> | <b><u>Monthly. Due on the 1<sup>st</sup> of Each Month (subject to late fees as stated above)</u></b><br><b><u>Due Beginning September 1, 2024 "for a total of 9 monthly payments"</u></b><br>Pre-School ½ Day (3 - 5 Years Old) | <b>\$380.00</b>   |

\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN

\_\_\_\_\_  
DATE

\*If financial issues arise, please contact the office.

### FOR OFFICE USE ONLY

DATE CONTRACT ACCEPTED \_\_\_\_\_ DIRECTOR SIGNATURE \_\_\_\_\_